

**ECONOMIC DEVELOPMENT COMMISSION (JDPEDC)
MINUTES OF MEETING
Wednesday, December 8, 2021 at Noon, First Guaranty Bank**

The meeting was opened and the following attendance was noted:

Name	Standing for	Present	Absent
Creed Romano, CEO/President	Jeff Davis Parish	X	
Mike Heinen	J.D. Tourist Commission		
Beau Hearod	Jennings		
Tony Hulsey, Vice-Chairman	Jennings	X	
Joel Oustalet	JD Tourist Commission		
Ronnie Petree, Chairman	Welsh	X – virtually	
Jay Theunissen, Secretary/Treasurer	Jennings	X	
Marilyn Watkins	JD Tourist Commission	X	
Rick Arceneaux	Attorney		
Greg Marcantel	CPA	X	
Dione Sabelhaus	JD Tourist Commission		
Jamie Lee	JD Tourist Commission		
Linda LeBlanc	JD Chamber of Commerce		
Mayor Henry Guinn, Advisory	City of Jennings	X	
Charlie Butler	Advisory Board Member		
Zach Hager, Guest	One Acadiana	X	
Alex Guillory, Guest	Blue Wing Engineering		
Jim Bourgeois, Guest	Entergy		
Senator Jerry Theunissen, Guest	Advisory Board Member	X	
Judy Petry	Farmrail	X	
Leah Harford, Facilitator	Jeff Davis Parish	X	
Shane Fontenot	Advisory Board Member		
Jim Wright	Advisory Board Member		

Call to Order: *Vice-Chairman Tony Hulsey called the meeting to order.*

Prayer and Pledge: Vice-Chairman Tony Hulsey led the prayer and Mayor Henry Guinn led the pledge of allegiance.

Approval of Agenda: December agenda was approved with a motion from Chairman Ronnie Petree seconded by Marilyn Watkins.

Approval of Minutes: September/October/November 2021 minutes approved with a motion from Chairman Ronnie Petree seconded by Marilyn Watkins.

Approval of Financials: August/September/October 2021 financial reports approved with a motion by Vice-Chairman Tony Hulsey seconded by Marilyn Watkins.

Public Comments: None

Old Business:

Creed Romano updated the board on 2021 projects including the GIS website being launched, the police jury website being worked on, the LDRC certification process, and the Benoit-LA 26 small business site being looked at for certification.

New Business:

- a. Greg Marcantel presented the 2022 EDC Budget that was then motioned for approval and adoption by Marilyn Watkins seconded by Jay Theunissen.
- b. A letter of engagement was submitted for Greg Marcantel, CPA for 2022. A motion of approval was made by Chairman Ronnie Petree seconded by Jay Theunissen.
- c. A letter of engagement was submitted for Aaron Cooper 2021 audit. A motion of approval was made by Chairman Ronnie Petree seconded by Jay Theunissen.
- d. Joint service agreements were presented by Greg Marcantel for:
 - a. Economic Development, Tourist Commission, and Chamber of Commerce
 - i. This was approved by Jay Theunissen and seconded by Marilyn Watkins
 - b. Economic Development and Tourist Commission
 - i. This was approved by Jay Theunissen and seconded by Marilyn Watkins
 - c. Economic Development and Jeff Davis Sanitary Landfill
 - i. This was approved by Jay Theunissen and seconded by Marilyn Watkins
- e. Re-appointment of Beau Hearod by the City of Jennings and Mike Heinen by the Tourist Commission to the EDC Board was discussed and approved by Ronnie Petree with a second by Marilyn Watkins.
- f. The December 2020 meeting minutes do not reflect that the Board accepted the 2021 budget although it was voted on and approved at that meeting. A motion was made by Ronnie Petree with a second by Tony Hulsey to add an addendum to the December 2020 minutes to reflect that.
- g. Board members were reminded that the 2021 Ethics Training needs to be completed online.
- h. Creed discussed that the EDC employee policy manual is being reviewed

Tony Hulsey called executive session.

Motion to Adjourn: Tony Hulsey, seconded by Marilyn Watkins

I, Creed Romano, certify that the above and foregoing constitute the minutes of the meeting of the commissioners of the Jeff Davis Parish Economic Development Commission held on December 8, 2021.



Creed Romano, CEO/President